



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Local Economy & Place Policy Development Advisory Group

Monday, 4th March, 2024 at 5.30 pm
Wallis room and via Remote Access

Councillors: Ruth Fletcher (Chair)

Mark Baynham
Jon Campbell
Paul Clarke
Nigel Emery
Tony Hogben

Alex Jeffery
Joanne Knowles
Richard Landeryou
Colin Minto
John Trollope

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 7 February	
To receive the following items relating to the policy development process:	
3. Drill Hall	
To discuss the future management and responsibility of the Drill Hall ahead of a report to Cabinet on 21 March	
4. Economic Strategy	
The group will receive feedback from the Head of Economic Development on the recently held Member workshop and proposed next steps	
To receive the following service updates:	
5. Queen Street/Queensway Public Realm Improvements	5 - 6
The Group will receive an update from the Head of Property & Facilities on the current works	

6. **Carfax Cobbles Repair Works and Access Arrangements**

The Group will receive an update from the Corporate Project Manager on works progress

7. **Forward Plan Extract for the Local Economy & Place Portfolio**

7 - 10

To note the Forward Plan extract for the Local Economy & Place portfolio

Public Document Pack Agenda Item 2

Local Economy & Place Policy Development Advisory Group **7 FEBRUARY 2024**

Present: Councillors: Ruth Fletcher (Chair), Mark Baynham, Jon Campbell, Paul Clarke, Nigel Emery, Tony Hogben, Alex Jeffery, Joanne Knowles, Richard Landeryou, Colin Minto and John Trollope

Also Present: Councillor: Dennis Livingstone

23 **NOTES OF PREVIOUS MEETING**

The notes of the meeting on 6 November 2023 were received.

24 **BISHOPRIC AND CARFAX PUBLIC REALM SCHEMES**

The Cabinet Member for Local Economy & Place advised the Group that a presentation would be given by Pick Everard, who had worked on the design stage for the public realm improvements in the Carfax, Bishopric and Worthing Road.

The representatives from Pick Everard gave a comprehensive presentation that included the design objectives, programme overview, design principles and ideas. There was a focus on how the spaces would be used, including for markets, seating, and cycling. The use of nature and biodiversity, as well as public artwork, was also presented.

The Group showed support for the design principles in general. Members discussed the cycle routes within the design proposals. It was suggested that the width of the cycle lanes be reviewed, to ensure that they were wide enough for cyclists to use safely. The Group also discussed how cycle routes would be connected to main road networks, and how safety for pedestrians can be ensured. It was confirmed that more detailed work was required, and consultation would take place with West Sussex County Council. Comments from the Cycle Forum had been received and incorporated, where possible. The Group also discussed being mindful of the balance between pedestrian and cyclist use. The use of CCTV at bike storage locations was also explored.

The Group acknowledged that the availability of lay-bys for car users, supported local businesses and offered accessible shopping for many car users. Wayfinding was also highlighted as an important element of the design proposals.

It was highlighted that consultation with businesses located within the areas affected would be undertaken, which would include the consideration of the space required for licences for outdoor dining.

The Group also discussed accessibility concerns in relation to the cobbles, and opportunities to install lighting that could be utilised for events in the town.

The Cabinet Member requested that any further comments that Members may have, should be shared. The Group were informed that the proposals for the next RIBA stage would be presented to the PDAG and the consultation would take place with local stakeholders and the relevant statutory bodies.

25 **FORWARD PLAN EXTRACT FOR THE LOCAL ECONOMY & PLACE PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 6.54 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Page 7 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
9.	Cleaning Services Contract	Cabinet	21 Mar 2024	Open	Director of Place (barbara.childs@horsham.gov.uk) Cabinet Member for Local Economy and Place (Councillor Ruth Fletcher)
14. Page 9	HDC/CBC/MSDC/MVDC Water (Supply & Drainage)	Cabinet	6 Jun 2024	Part exempt	Director of Place (barbara.childs@horsham.gov.uk) Cabinet Member for Local Economy and Place (Councillor Ruth Fletcher)

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